

### Note of 13 June 2013 Meeting 9.30 at Henshaw Depot

#### Present

Cllr Coulson (Chair)	– Pudsey Member
Cllr Blackburn	– Farnley & Wortley Member
Cllr Wood	– Calverley & Farsley Member
Jason Singh	– Locality Manager Environment & Neighbourhoods
Sam Woodhead	– Service Manager Environment & Neighbourhoods
Phil Staniforth	– Parks & Countryside's
Guy Smithson	– Parks & Countryside's
Kevin Bruce	– West North West Homes
Harpreet Singh	– WNW Area Management

#### Key Issues discussed:

##### 1. ALMO Update

ALMO performance figures were discussed in relation to caretaker referrals, where service requests were broken down by jobs in Pudsey and Wortley. Performance was noted as usually being around 99%. Since the last meeting where performance had slightly dropped due to the bad weather, there had been improvements and was above 99%. Multi-agency work was discussed and some of the key issues highlighted were those of litter, flytipping and overgrown verges. JS informed that with the ALMO coming in house there was a piece of work to be undertaken to understand time spent on environmental works that would sit well with the environmental team. A report would also be going to Neil Evans. JS explained there was some work to be undertaken as there was a number of SLA with other departments of the council.

##### 2. Parks & Countryside's update

PS provided an update on works being undertaken by Parks & Countryside's. PS discussed a list of green spaces. The environmental team would be provided with details of focus areas that had been prioritised as hotspots. JS mentioned in bloom schedules and requested information on routes and judging. PS to arrange information about the in bloom routes and dates. From a briefing that took place in April there was discussion about P&C taking on management of grass cutting. PS was asked to provide a briefing on grass cutting in the next P&C report to Area Committee. GS informed the contractors were performing well but needed monitoring.

##### 3. Environmental Services Update

JS informed the SLA update report would be going to the July Area Committee and was being finalised. The SLA would not be massively different although in addition the team would be doing more on waste management. There would also be some focus on mechanical cleaning to go around more often. The Budget for the forthcoming year would be more than the previous year at 2.8 million with agreed additional items however in real terms, in line with inflation the budget had reduced. JS explained the restructure was coming to an end and a new Team Manager (John Edson) had been recruited.

##### 4. Councillor priority Inbox

Cllr B explained that when requests/enquiries were being sent to the priority mailbox, there was no feedback being received. SW explained there was a backlog of requests and there had been implications with not been able to recruit due to the position being job share. Work is underway to manage the backlog.

5. Derelict & Nuisance Sites update.

Cllr C noted 28 Chapeltown in Pudsey and about discussions with the former owners of the Antique shop. There were delays with discussions with the owners about discussing the findings from the structural report and potential works required to the building.

Cllr B noted a derelict site on Stonebridge Lane at the side of the old Farnley Methodist Church near Nags Head Pub and Methodist Chapel.

6. AOB

- Pudsey toilet demolition was discussed and HS explained work was underway and was liaising between departments
- Cllr Wood requested bins for Calverley Park. GS to look into and assess the situation and may consider bigger bins.
- Cllr Coulson informed the group of a new permit scheme that was being introduced for residents whose sole vehicle for private use is a commercial type vehicle including trailers to take household waste to the councils Household Waste Sorting Sites (HWSS's).
- Cllr Wood asked whether some work could be undertaken on Carr Road rock face. HS to liaise with the relevant departments about the potential to carry out these works.

**Actions:**

1. PS to arrange information on the in bloom routes and dates schedule to be sent to the Environmental Team. **PS**
2. PS to provide details of focus areas prioritised as hotspots. **PS**
3. GS to look into bins at Calverley Park and consider type of bins used. **GS**
4. HS to liaise with the relevant departments about potential works on Carr Road, rock face.

**Next Meeting:** (Provisional date) Thursday 05 December 2013 9.30am at Henshaw Depot